

**Hampden-Wilbraham Partners for Youth**  
**United for Safe, Healthy, and Drug-Free Communities**

Friday, September 22, 2017 1:00 p.m. – 2:30 p.m.

Thornton W. Burgess Middle School, Room E-6-- 85 Wilbraham Rd Hampden, MA 01036

Meeting Minutes

Attendance: Ruth DiCristoforo, Coalition Coordinator, Kathy Fuss, Wilbraham Junior Women's Club, Chelsey Hahn, Communications Coordinator/Youth Liaison, Gina Kahn, Director of HWP4Y Coalition and HWRSD Safe Students/Healthy Students program, Daniel Menard, HWRSD SRO/Wilbraham Police Department, Jen Moulton, United Way/Vista, and David Pelletier, AMR Hamden

- I. **Welcome and Introductions** were facilitated by Ruth. **Support Cards** were filled out by members listing their Coalition-related activities.
  
- II. **Community Partners in Prevention Forum – Next Steps:** Gina handed out the summary sheets for each work group participating at the Sept. 15<sup>th</sup> Forum listing Key Data, Local Conditions, Next Steps, and Local Conditions Strategic Analysis for the following substances: Alcohol, Marijuana, and Rx Medications. The rubric for the Seven Strategies to affect Community Change was discussed as the blueprint for developing evidence-based public health and educational programs, activities, and resources that will prevent and reduce youth substance use in our local community. Next Steps will involve merging the Coalition work currently being done, with any newly identified (Still to be determined) evidence-based strategies identified at the Forum, within the schematic of establishing respective future work groups to facilitate discussions, and plans for programs, activities, and resources. The CADCA and HWP4Y Evaluations summaries were also handed out.
  
- III. **Updates**
  - A. **Fall Programs and Events**
    1. **Open Houses** – in progress: Ruth
    2. **10/2 Chris Waddell Program/Wilbraham Park and Recreation:** On schedule!
    3. **10/6 Minnechaug Homecoming Coalition Awareness Night:** On Schedule! Go Chaug!
    4. **“Night Out” HPD 10/6** – Join the Community for a great Community event (4 p.m.- 7 p.m)!
    5. **Secret Lives of Teens with Jon Mattleman** –Nov 14<sup>th</sup>, MRHS: SAVE THE DATE
    6. **DFC Site Evaluation Visit** (date *still* pending): Gina
  
  - B. **On-Going Activities:** A brief update was provided in all areas
    1. **Logo update** – Chelsey stated the LOGO is still under development.
    2. **Parents’ Perspectives Survey/Focus Groups** – Chelsey reported there is 10/1 deadline for participating in the 2017 Parent Survey. Afterwards a Raffle winner will be selected!
    3. **Fall E-Newsletter** – Still in progress
    4. **2017 YRBS Snapshot** – Still in progress
  
  - C. **Capacity Development**
    1. **Sector Outreach--** New Member Packet – Ruth presented the group with the New Member Packet for distribution to new or prospective members attending Coalition meetings.
    2. **Youth Outreach--** ATI Club Plans – Springfield Recovery High School Day was attended by ATI Students, accompanied by Chelsey.
    3. Monthly Coalition Stakeholder Editorial – W-H Times – Still looking for Volunteer writers!
  
  - D. **Upcoming Planning**
    1. **Hidden In Plain Sight Exhibit Initiative/Partnerships** – Ruth suggested a date during Jan 22-28<sup>th</sup> for this program during National Drug and Alcohol Facts Week. An anchor presentation is still being sought to go along with the Exhibit.
    2. **Social Norms Campaign** – On-going
    3. **Coalition Annual Assessment** -- Gail stated the Coalition should do an Annual Assessment of its members to ask how we are doing, how well do we function. Many Coalitions make this an anonymous, on-line survey. Gail is to forward examples to Ruth to review.

4. **YMHFA** – Community Trainings – Teri stated trainings will be held by demand throughout the community and to contact her if interested in a group training at [tbrand@hwsrd.org](mailto:tbrand@hwsrd.org)

**IV. Coalition Business Requiring Action**

- A. Meeting Schedule through December: **Locations** were determined as follows (To be confirmed. Go to website for most up to date location information at <https://www.hwp4y.org/about/events-calendar.html>)

1 p.m. Friday Oct 20 <sup>th</sup>	Wilbraham Police Department
1 p.m. Friday Nov 17 <sup>th</sup>	To be Determined
1 p.m. Friday Dec 15 <sup>th</sup>	To Be Determined



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Summaries of the September 15<sup>th</sup> 2017 *Community Partners in Prevention Second Annual Leadership Forum* work groups on Alcohol, Marijuana and Rx Medications , as well as the CADCA and HWP4Y evaluations were emailed to all Coalition members.